

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

Request for Proposals

The Honolulu Museum of Art (HoMA) is seeking proposals for its community inspired Exhibition Program at the HoMA School Gallery. HoMA welcomes incisive, surprising, creative, and rigorous exhibition proposals organized by community stakeholders (Exhibitors) that will enliven the arts corridor of Honolulu. The stakeholders are community members who are invested in the collective welfare, growth and success of the Exhibition Program while promoting HoMA's mission: To create relevant and transformative experiences through the study, preservation, presentation and creation of art.

The Exhibition Program will consist of ten exhibitions per year. Three exhibitions will feature the HoMA School Young Artists' program. One exhibition will showcase the work of HoMA School instructors, HoMA staff, HoMA docents and volunteers. The remaining six slots will be committed to supporting Hawai'i's vibrant art scene through exhibitions presented by selected community Exhibitors. Each exhibition will fill the HoMA School 3,400 square foot gallery in the historic building formerly known as Linekona. With classes and programs offered daily, this building serves approximately 40,000 visitors per year, making the gallery a dynamic place for exhibitions, artist's talks, and workshops. We look forward to collaborating with you soon!

Community Exhibitions:

- The dates for each community exhibition slot are fixed and provided below. These dates represent the length of each exhibition. The dates do not include the allotted time of one week prior to and one week following each exhibition for installation and de-installation of the exhibition.
 - January 17 – February 14, 2020
 - February 29 – March 27, 2020
 - May 8 – June 5, 2020
 - August 7 – September 4, 2020
 - September 18 – October 16, 2020
 - October 31 – November 27, 2020
- We encourage proposals that include programmatic offerings in the gallery throughout the run of the exhibition, which will prompt visitors to return multiple times to the exhibition.
- We also welcome creative proposals that include more than one group. Applicants have the option to propose an exhibition that will include sharing the space with multiple groups for a collaborative exhibition.

Proposals will be reviewed by a committee consisting of HoMA staff members + four community leaders. The committee will conduct their review with the following criteria:

- Ability of the exhibition to engage art audiences and the general public
- Conceptual or thematic integrity of the proposal relative to other submissions
- Originality and timeliness
- Feasibility of the proposal within the parameters provided in the application

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

Proposals should consist of the following documents:

- A signed completed copy of the Application. If Applicants are applying as a team or submitting a multi-organization proposal, please include the names of each organization or individuals. The name and contact information for the one liaison who will serve as the single point person for the proposal should also be included.
- A project proposal consisting of a description of the proposed exhibition, not to exceed one page.
- 5-10 images of artwork. All images must be in the file format: jpeg, no larger than 800 x 600 ppi. Please state whether the images are of previous work or artwork that is intended for submission.

Timeline and Eligibility

Proposals must be received by July 5, 2019 to be considered for the 2020 slots. Selected proposals will be notified by July 19, 2019 so that planning may commence. This program is open to exhibition organizers who are residents of Hawai'i.

HoMA support for the Community Exhibitions:

- The Exhibition Manager is a member of the HoMA curatorial team. This person is responsible for overseeing the Exhibition Program. In addition to this staff member, HoMA will provide limited operational support. This includes placement of gallery walls according to exhibition needs and lighting adjustments (refer to Attachment A – 16. Facility Access, Storage, Installation and Copyrights).
- The Exhibition Manager is the liaison who will work with Applicants applying to the exhibition program. The Exhibition Manager will also coordinate the application review process with the Committee. Once applications are reviewed and the proposals selected, the Exhibition Manager will notify the Applicants. The Exhibition Manager will also meet with the applicants to discuss the terms of the Program, which are described in Attachment A and B to this application. The Exhibition Manager will also discuss the installation requirements, promotional materials and press releases.
- HoMA will not provide collections, curatorial, or installation department support for the Exhibitors.

Community Exhibitor responsibilities:

- It is desirable, but not required, that Exhibitors enable the exhibition to be Juried/Curated online or at another site (Attachment A – 18. Jurying, Installation and Packing).
- Exhibitors may also, but are not required to, hire art handlers, art installers, and other professional services to install and program their exhibition as proposed in the HoMA School main gallery.
- Work with the Exhibition Manager to meet deadlines and provide exciting experiences for visitors.

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

Questions may be directed to the HoMA School Exhibition Manager:
gallerymanager@honolulumuseum.org

This Application is for the 2020 HONOLULU MUSEUM OF ART SCHOOL (HoMA) School Exhibition Program at the HoMA school, located at 1111 Victoria Street, Honolulu Hawai'i.

Community Organization Information ("Exhibitor")

Organization Name:

Business Address:

Telephone Number:

Liability Insurance

Does the Exhibitor currently have General Liability Insurance Coverage for the proposed activities?*

Yes No

Note: If the Exhibitor does not currently have General Liability Insurance Coverage at the time of application, Exhibitor shall refer to ATTACHMENT A – 3. Insurance and ATTACHMENT A – 25. Gallery Sitters and Security. HoMA will not be liable for any theft, damage or injury to art, property, or individuals on HoMA property related to the Exhibition.

Primary Contact Information ("Applicant")

Name:

Affiliation to Organization:

Email:

Telephone Number:

Secondary Contact Information

Name:

Affiliation to Organization:

Email:

Telephone Number:

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

1. Exhibition Description

Exhibition Title:

Exhibition Dates

The Exhibition Program will consist of ten exhibitions per year. Three exhibitions will feature the HoMA School Young Artists' program. One exhibition will showcase the work of HoMA School instructors, HoMA staff, HoMA docents and volunteers. The remaining six slots will be committed to supporting Hawai'i's vibrant art scene through exhibitions presented by selected community stakeholders.

Each exhibition will fill the HoMA School 3,400 square foot gallery in the historic building formerly known as Linekona... The dates for each community exhibition slot are fixed and provided below. These dates represent the length of each exhibition. The dates do not include the allotted time of one week prior to and one week following each exhibition for installation and de-installation.

- January 17 – February 14, 2020
- February 29 – March 27, 2020
- May 8 – June 5, 2020
- August 7 – September 4, 2020
- September 18 – October 16, 2020
- October 31 – November 27, 2020

Please number preference 1 through 4, with 1 being first choice and 4 being last choice

<i>Preference</i>	<i>Dates of Exhibition on View</i>
	January 17 – February 14, 2020
	February 29 – March 27, 2020
	May 8 – June 5, 2020
	August 7 – September 4, 2020
	September 18 – October 16, 2020
	October 31 – November 27, 2020

Exhibition Concept

Please provide a detailed summary of the exhibition, not to exceed one page. The proposal should describe the audience(s) and the type of art. Briefly explain how this exhibition aligns with the museum's organizational values: to find inspiration from great art, respond to new art, be accessible and inclusive to a wide range of audience, be responsible stewards of our institution, value creativity and innovation. If this exhibition is related

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

to other exhibitions/events in the community, please list them, including working titles and dates. Explain the relationship if it is not clear from the working title.

We welcome creative proposals that include more than one group; applicants may share the space by proposing a collaborative exhibitions.

Samples of Work

Please provide 5-10 images (10 MAXIMUM) of artwork. All images must be in the file format: jpeg, no larger than 800 x 600 ppi. Please indicate whether the images are of previous work or artwork that is intended for submission.

2. Required Resources

Physical Location(s)

Identify HoMA school spaces to be used reception, workshop, or programming purposes, for this exhibition. Please check all that apply.

Museum Space	Check if Applicable
Main Gallery	
Porch	
Classroom(s)	
Parking	
Other	

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

Equipment Needs

What material resources (if any?) Are needed to carry out this exhibition? Examples: forklift, drills, ladders, AV

Professional services

2. Please list below the names of all contractors to be hired for art handlers, art installers, performers, and/or other service providers for the Exhibition. Note the status of contract and any specific requests/expectations they may have as part of the arrangement. Please refer to ATTACHMENT A – 16. Facility Access, Storage, Installation, and Copyrights for installation guidelines.

Additional Partnership(s)

If supplemental programming such as gallery talks, artist panels, and/or workshops are planned in conjunction with the proposed exhibition; please list additional partnering individuals and/or organizations. Include how the exhibition will benefit from partnership and list any specific requests/expectations from these partners.

Honolulu Museum of Art

2020 Community Exhibitor Application for Honolulu Museum of Art School

The person(s) signing this Application below certifies that he/she is authorized to submit this Application on behalf of the Exhibitor. The Applicant also confirms that the Exhibitor's proposal complies with the terms and conditions stated in this Application and the attached Attachments. If the proposal is selected, the Exhibition Manager will provide Attachments A and B for signature by the Exhibitor and HoMA, which together with this Application will become a legally enforceable agreement between all parties.

Signature of Applicant

Date

Name (please print legibly)

All completed proposals must be submitted online via email by July 5, 2019 to:

Marlene Siu

Exhibition Manager – Honolulu Museum of Art School

gallerymanager@honolulumuseum.org

Indicate “2020 Exhibitor Application Submission – Honolulu Museum of Art School” in the subject line