**Honolulu Museum of Art School Exhibition Program**

**Request for Proposals**

Honolulu Museum of Art (HoMA) seeks proposals for its community-inspired exhibition program at the HoMA School Gallery. HoMA welcomes incisive, surprising, creative, and rigorous exhibition proposals organized by community stakeholders that will enliven the arts corridor of Honolulu. The HoMA School Gallery exhibition program supports Hawaiʻi’s vibrant art scene by partnering with community stakeholders in the presentation of 4 group exhibitions per year (this constitutes roughly half of the exhibition time available per year). Each exhibition will fill the HoMA School 3,400 square foot gallery in the historic building formerly known as Linekona. With classes and programs offered daily, this building serves approximately 60,000 visitors per year, making the gallery a dynamic place for exhibitions, artist’s talks, and workshops. We look forward to collaborating with you soon!

**The HoMA School exhibition program:**

* Consists of 4 community stakeholder exhibition slots per year. The dates for each exhibition slot are fixed and provided below:
* March 8 – April 5, 2019
* May 31 – July 5, 2019
* August 30 – October 4, 2019
* October 18 – November 22, 2019
* Encourages proposals that will prompt visitors to return multiple times through programmatic offerings in the gallery during the run of the exhibition.
* Encourages creative proposals that include more than one group; applicants may share the space by proposing collaborative exhibitions, for example.

**Proposals will be reviewed by committee consisting of HoMA staff members + 4 community leaders according to the following criteria:**

* Ability of the exhibition to engage art audiences and the general public
* Conceptual or thematic integrity of the proposal relative to other submissions
* Originality and timeliness
* Feasibility of the proposal within the parameters provided in the application

**Proposals should consist of the following documents:**

* Cover Sheet with project title and the name, mailing address, telephone number, and email information for the organization and the primary point person. If applying as a team or multi-organization proposal, please include the names of each organization and the name and contact information for the one liaison who will serve as the single point person for the proposal.
* Project proposal consisting of a maximum 1 page description of the proposed exhibition including name of the curator(s)/juror(s) of your exhibition.
* Signed HoMA application and waiver acknowledging terms of exhibition.

**Timeline and Eligibility**

Proposals must be received by December 15, 2018 to be considered for the 2019 slots. Selected proposals will be notified by January 5, 2019 so that planning may commence. This program is open to exhibition organizers who are residents of Hawaiʻi.

**Museum support for community-inspired exhibitions**

* The Honolulu Museum of Art School Exhibition Manager is a new member to the HoMA team. This person is responsible for overseeing the Community-Inspired exhibition program at the HoMA School main gallery. In addition to this staff member, HoMA will provide limited operational support outlined on page 3 of Attachment A – General Terms.
* The HoMA School Exhibition Manager is the liaison who works directly with community stakeholders applying to the exhibition program. The Exhibition manager will also coordinate the application review process with HoMA staff and community leaders. Once applications are reviewed and community exhibitors selected, the Exhibition Manager will contact applicants to notify them, will draft contracts, and handle all communication with Community Exhibitors.
* The Honolulu Museum of Art does NOT provide collections, curatorial, or installation department support for the Community-Inspired Exhibition program.

**Community Exhibitor responsibilities**

* It is preferred that Community Exhibitors enable the exhibition to be Juried/Curated online or at another site.
* Hire art handlers, art installers, and other professional services to install and program their exhibition as proposed at the HoMA School main gallery.
* Work with the HoMA School Exhibition Manager to meet deadlines and provide exciting experiences for visitors.

Questions may be directed to HoMA School Exhibition Manager after November 15th, 2018, at **gallerymanager@honolulumuseum.org**