

Honolulu Museum of Art

Volunteer Position:
Bank of Hawaii Family Sunday / Spalding House Family Day Volunteer
Overview/Purpose:
Since 2004, Bank of Hawaii has made it possible for the museum to open its doors to the public free of charge on the third Sunday of every month. In conjunction with this event, Spalding House is also free on the same day. Both locations host entertainment, art demonstrations, and art activities for all museum guests. As a BOH/Family Sunday Volunteer you will assist with greeting and providing information to museum visitors, distributing prizes, checking bags, and assisting with hands-on art activities.
Activities/Duties:
Volunteers will play an integral role in assisting our museum staff by: <ul style="list-style-type: none"> • Welcoming all guests and visitors to the event; • Providing general information about the events for the day; • Following guidelines for the specific position you will be assigned.
Desired Qualifications:
<ul style="list-style-type: none"> • Performs all above activities/duties in a courteous manner; • Excellent customer service and ability to assist and communicate well to a diverse group of people and age groups; • Ability to work well and communicate with children.
Training:
<ul style="list-style-type: none"> • Training and specific duties to be discussed prior to the shift; • Must attend at least one New Volunteer Orientation, held quarterly within the museum.
Position Location:
Honolulu Museum of Art; 900 S. Beretania Street, Honolulu, HI Honolulu Museum of Art Spalding House; 2411 Makiki Heights Drive, Honolulu, HI
Supervision:
Director of Volunteer & Visitor Services, and/or Visitor Services Associates/Coordinators
Time Commitments:
5 ½ hour shifts, on the third Sunday of each month from 10am – 3:30pm.
Benefits:
<ul style="list-style-type: none"> • Volunteers will build relationships with museum staff and members; • Opportunity for ongoing personal development and learning; • Insider access to the museum & world class exhibitions; • Invitation to two annual volunteer recognition events; • (1) Family Guest Pass to the museum.

Honolulu Museum of Art
900 S Beretania Street
Honolulu, HI 96814
808-532-8700

www.honoluluuseum.org

Honolulu Museum of Art
Spalding House
2411 Makiki Heights Drive

Honolulu Museum of Art
First Hawaiian Center
999 Bishop Street

Honolulu Museum of Art
School
1111 Victoria Street

Honolulu Museum of Art
Doris Duke Theatre
Entrance on Kinau Street

