

Conflict of Interest

Employees must not use their positions in a manner which is motivated by the desire for private gain for themselves or persons with whom they have family, business, or financial ties. It is also important that employee actions not give the appearance of such intent. It is the responsibility of employees to obtain review and approval of activities which present a potential for conflict of interest.

Furthermore, involvement in any outside business activity, outside employment, or consulting must be discussed and will be prohibited when such activity overlaps the museum's work day or an employee's shift, unless the employee is taking vacation or makes other appropriate arrangements, or where other conflicts exist. In addition, certain activities may be deemed inappropriate or unacceptable even if a given activity occurs outside the Academy's normal work schedule. A conflict may exist, for example, with an employee who is involved with raising funds for another non-profit organization.

The Director and curators have a special responsibility to ensure there is no conflict of interest. In general, the museum is following the guidelines of the AAMD (Association of Art Museum Directors) and the AAMC (Association of Art Museum Curators) and the AAM (Association of Art Museums).

www.aamd.org, www.artcurators.org, www.aam-us.org